

2012 SCHOLARSHIP APPLICATION

of the

Alberta Registered Nurses Educational Trust (ARNET)

ARNET - A Registered Charity supporting RN and NP members of CARNA

This information and application is for the ARNET ANNUAL SCHOLARSHIPS in support of *degree level studies* during the time period of **January 1, 2012 to December 31, 2012**

Application Deadline Date

Applications must be **received by the ARNET office no later than March 30, 2012** to be considered for review. Please read and follow these instructions carefully to ensure the completeness of your application.

Late and/or incomplete applications will not be considered for review.

Contact Information

Alberta Registered Nurses Educational Trust – ARNET ANNUAL SCHOLARSHIPS
11620 168 Street, Edmonton, AB T5M 4A6
Phone: 1-800-252-9392 / 780-451-0043, Ext. 427
Confidential Fax: 780-481-3785

Available Funding Supports

The Alberta Registered Nurses Educational Trust (ARNET) is a registered charity that actively seeks donor support to secure, manage and distribute funds in support of continuing education for Alberta Registered Nurses. We accomplish this through accountability and excellence in fund development and allocation, fiscal stewardship and effective partnering. The ANNUAL SCHOLARSHIPS of the Alberta Registered Nurses Educational Trust recognize excellence in nursing studies and professional contributions by registered nurses studying at degree levels and are offered through the generosity of our donors.

Scholarships are awarded annually based on academic achievement and the applicant's strengths in nursing leadership, nursing research, professional contributions, administration, education and/or nursing practice. Scholarship supports are awarded at established values:

Post-RN **Baccalaureate studies** - \$1000.00 - \$1,500.00

Masters or Post-Masters Advanced Practice/NP studies - \$2000.00 - \$2,500.00

Doctoral studies - \$3000.00 - \$3,500.00

Named Scholarship Funds & Additional Funding Supports

Alberta RNs are also fortunate benefactors of additional directed funding supports and numerous named scholarship funds established by donors in specialized areas of nursing study. To maximize applicant access to **all** eligible funding supports, ARNET utilizes this **single application format** for access to each of the named scholarships and directed funds administered by our charity. Our Allocations Committee will review each application to determine if the application meets the established criteria for each of the named funds and awards the named scholarships based on the best match to the donor's funding criteria. This simplifies the application process for all ARNET applicants.

Additional funding supports are available through the ARNET Educational Reimbursement Awards.
Information and applications are available at www.nurses.ab.ca/arnet.

Eligibility Criteria:

1. Applicant is a current **Registered Nurse** or **Nurse Practitioner** member of the College and Association of Registered Nurses (CARNA) during period of study.
2. Applicant is actively participating in degree-level studies in nursing or nursing-related programs during the time period of **January 1, 2012 to December 31, 2012**.
3. Applicant has completed a minimum of 5 academic programs at a degree level. GPA will be calculated based on the **five (5) most recent degree level grades** as calculated from your **official** university transcripts. *If you have not yet completed educational programs that can provide 5 academic grades at the degree level, alternate funding supports may be available through the **Degree Level Educational Funding Reimbursements** of ARNET.*
4. Previous Scholarship applicants and/or funding recipients are encouraged to reapply.

How Do I Apply for a Scholarship?

1. Complete the attached application in full including your 1 page submission outlining how your educational studies contribute to your clinical nursing practice and the discipline of nursing. *Resumes or Curriculum Vitae will not be accepted as a substitute for the completed application.*
2. Arrange to have forwarded to the ARNET offices, by **March 30, 2012**, current **official** academic transcript(s), which will provide a minimum of five (5) academic grades at a degree level. *Transcripts identified as "Issued to Student" or photocopies will not be accepted.*
3. Provide or arrange to have forwarded to ARNET, by **March 30, 2012**, two (2) completed reference forms – one *Professional and one Academic Reference*. **At least one academic reference must be provided.** The Allocations Committee places considerable weight on the observations and statements made by the referees you have selected. Thesis supervisors/educators, program deans or associates and/or clinical nursing colleagues are appropriate choices for referees. *It is advisable to select referees that have considerable knowledge about your strengths and capabilities in the areas of leadership ability, professional performance, educational aptitude, clinical strengths and proficiency in nursing.*
4. **SUBMIT BY MARCH 30, 2012.** Submit completed application and all supporting documentation to the ARNET office. Applications must be post-marked or received **no later than March 30, 2012** to be considered for review. *Late and/or incomplete applications will not be considered.*

How will the Scholarships be distributed?

1. The ARNET Allocations Committee composed of registered nurses representing a diverse range of nursing practice and nursing education areas from across the province, will review eligible applications utilizing a process that ensures applicant confidentiality.
2. *** PLEASE NOTE: All correspondence and payments regarding this scholarship application will be forwarded to the address identified on your CARNA registration file.** ARNET is unable to update or correct your mailing address or contact information. Please ensure that your mailing and contact information is correct and current through online verification of your CARNA Profile by accessing MY CARNA on www.nurses.ab.ca or by contacting CARNA Registration services at 1-800-252-9392 prior to submitting your application.
3. Applicants who are successful in their scholarship application will be required to submit their Social Insurance Number to ARNET upon receiving notification of application outcome. T4A's will be issued to all scholarship recipients as required by Canada Customs and Revenue agency. Names of scholarship recipients will be published for the promotion of the ARNET scholarships.
4. Scholarships are individual, non-transferable and payable directly to the successful applicant. All applications and supporting information are confidential.
5. **The decisions of the Allocations Committee are final. All applicants will be notified in writing regarding their application outcome. Please allow up to 10 weeks after the application deadline for processing.**

Additional funding supports are available through the ARNET Educational Reimbursement Awards.
Information and applications are available at www.nurses.ab.ca/arnet.

2012 ARNET ANNUAL SCHOLARSHIP Application Form

Late and/or incomplete applications will not be considered. Application deadline date is **March 30, 2012**.

APPLICANT INFORMATION				
Last Name		First Name		CARNA Registration Number
* Please ensure CARNA has your current mailing address. See Page 2 – How will the Scholarships Be Distributed?				
Daytime Phone ()		Email		
INFORMATION IN SUPPORT OF 2012 SCHOLARSHIP APPLICATION				
Level of Studies			Type of Study	
<input type="checkbox"/> Post RN Baccalaureate			<input type="checkbox"/> Full time	
<input type="checkbox"/> Masters			<input type="checkbox"/> Part time	
<input type="checkbox"/> Nurse Practitioner			<input type="checkbox"/> Distance studies	
<input type="checkbox"/> Doctoral				
I commenced my studies for this degree program:			Date	
I anticipate receiving my degree for these studies by:			Date	
My major area of clinical focus or nursing interest is:				
My ultimate nursing career goal is:				
The degree I will obtain is: <i>Please specify faculty and discipline – e.g. Faculty of Science/ Nursing</i>				
Educational Provider:				
CURRENT EMPLOYMENT STATUS				
Dates	Employment Type	Position	Employment Location	Employer
/ / to Present mm/dd/yy	<input type="checkbox"/> FT <input type="checkbox"/> PT <input type="checkbox"/> Casual <input type="checkbox"/> Not employed	<input type="checkbox"/> Registered Nurse <input type="checkbox"/> Nurse Practitioner <input type="checkbox"/> Administrator <input type="checkbox"/> Faculty Member <input type="checkbox"/> Other (specify)		
WRITTEN SUBMISSION – IMPACT OF STUDIES ON CLINICAL PRACTICE AND DISCIPLINE OF NURSING				
<p>On ONE (1) separate 8 ½ x11” - typed, double spaced, <i>200-300 words maximum page</i>, please outline how your current educational studies will contribute to your clinical practice and to the discipline of nursing.</p> <p>Your written submission will be assessed on COMPOSITION (clear, concise, professional) and CLARITY (illustrate impact on your clinical practice and patient care/health).</p> <p>This written submission is a <u>required</u> component of your scholarship application and should be attached to your application.</p>				
OFFICIAL TRANSCRIPTS <i>ENSURE THAT TRANSCRIPTS ARE PROVIDED TO THE ARNET OFFICE NO LATER THAN MARCH 30, 2012.</i>				
OFFICIAL educational transcripts showing 5 most recent degree level studies in support of my scholarship application will be forwarded to ARNET. I understand that transcripts are required for my application to be considered complete and have arranged for these transcripts to be provided from:				
Educational Provider(s)			Date Transcripts Requested	

Additional funding supports are available through the ARNET Educational Reimbursement Awards. Information and applications are available at www.nurses.ab.ca/arnet.

REFERENCES

Please list the names of two (2) persons from whom you will be requesting written support of your scholarship application. **At least one academic reference must be provided.** It is the applicant's responsibility to ensure that the completed forms "Professional/Academic Reference of Scholarship Candidate" are returned to ARNET office no later than **March 30, 2012**. References sent to ARNET via fax are acceptable.

Academic Reference

Full Name

Job Title/
Position

Institution/ Employer

Second Reference

Full Name

Job Title/
Position

Institution/ Employer

COMPETITION OUTCOME

The decisions of the ARNET ANNUAL SCHOLARSHIPS Allocations Committee are final. All applicants will be notified in writing of the status of their scholarship application. Please allow up to 10 weeks after application deadline for application processing. We regret that we are unable to respond to your telephone enquiries concerning your individual application status.

DISCLAIMER AND SIGNATURE

I certify that the above information is true and complete. I understand that any false or incomplete information submitted in support of my application may invalidate my application. I authorize the Allocations Committee to contact my referees if necessary and to use my name in the promotion of the ANNUAL SCHOLARSHIPS of the Alberta Registered Nurses Educational Trust.

ARNET does not share personal information with any organization other than as required by law. We maintain records for the purpose of distributing educational funding, charitable receipting, and research and campaign information. All information is kept private and confidential, stored in a secure location and accessible only by authorized individuals.

Signature

Date

NOTE TO APPLICANT

The following documents must be received by ARNET **by March 30, 2012** and are part of your scholarship application:

- Official transcripts** of your five (5) most recent degree level studies
- One (1) academic reference**
- One (1) professional reference**
- One 8 ½ x11" page, typed, double spaced, 200-300 words maximum**, outlining how your current educational studies will contribute to your clinical practice and to the discipline of nursing.

Please submit your completed application to:
Alberta Registered Nurses Educational Trust
ANNUAL SCHOLARSHIP Review
11620 168 Street
Edmonton, AB T5M 4A6
Confidential Fax: 780-481-3785

Phone: 1-800-252-9392 / 780-451-0043, Ext. 427

ACADEMIC REFERENCE OF SCHOLARSHIP CANDIDATE

Name of Scholarship Applicant

Name of Referee Please Print or attach business card

Position Educational Institution

Phone

To Referee: Your cooperation and assistance in completing a reference is greatly appreciated. Your evaluation and statements provide significant information that the Allocations Committee uses for consideration in the awarding of the ARNET ANNUAL SCHOLARSHIPS. The information will be regarded with complete confidentiality. Thank you for your thorough appraisal.

KNOWLEDGE OF SCHOLARSHIP CANDIDATE

In what capacity and for how long have you known the applicant?

I was/am the applicant's _____ during the time period of _____

SPECIFIC ABILITIES

Of all the students you've taught or worked with, where would you rate this one?	Exceptional Top 5%	Excellent Top 10%	Very Good Top 20%	Good Top 30%	Acceptable Below Top 30%	Not able to assess
Leadership potential/ability						
Research potential/ability						
Teaching potential/ability						
Originality						
Commitment/Perseverance						
Organizational Ability						
Judgment/Critical Thinking ability						
Communication Skills						
Professionalism						
Collaborative Skills						
Motivation						
Overall evaluation of scholarship candidate						

GENERAL APPRAISAL

On a separate page, please provide a general appraisal of the applicant including strengths and challenges related to both their academic and professional experience and ability. Examples would be appreciated. Your reference could be the deciding factor! Thank you for your thoughtful appraisal.

ARNET does not share personal information with any organization other than as required by law. We maintain records for the purpose of distributing educational funding, charitable receipting, and research and campaign information. All information is kept private and confidential, stored in a secure location and accessible only by authorized individuals.

Referee's Signature _____ Date _____

Please submit completed reference by **March 30, 2012** to:
Alberta Registered Nurses Educational Trust
ANNUAL SCHOLARSHIP Review

11620 168 Street, Edmonton, AB T5M 4A6 Confidential Fax: 780-481-3785
 Phone: 1-800-252-9392 / 780-451-0043, Ext. 427

Additional funding supports are available through the ARNET Educational Reimbursement Awards.
 Information and applications are available at www.nurses.ab.ca/arnet.

PROFESSIONAL REFERENCE OF SCHOLARSHIP CANDIDATE

Name of Scholarship Applicant _____

Name of Referee _____ Please Print or attach business card

Position _____ Educational Institution _____

Phone _____

To Referee: Your cooperation and assistance in completing a reference is greatly appreciated. Your evaluation and statements provide significant information that the Allocations Committee uses for consideration in the awarding of the ARNET ANNUAL SCHOLARSHIPS. The information will be regarded with complete confidentiality. Thank you for your thorough appraisal.

KNOWLEDGE OF SCHOLARSHIP CANDIDATE

In what capacity and for how long have you known the applicant?

I was/am the applicant's _____ during the time period of _____

SPECIFIC ABILITIES

Of all the students you've taught or worked with, where would you rate this one?	Exceptional Top 5%	Excellent Top 10%	Very Good Top 20%	Good Top 30%	Acceptable Below Top 30%	Not able to assess
Leadership potential/ability						
Research potential/ability						
Teaching potential/ability						
Originality						
Commitment/Perseverance						
Organizational Ability						
Judgment/Critical Thinking ability						
Communication Skills						
Professionalism						
Collaborative Skills						
Motivation						
Overall evaluation of scholarship candidate						

GENERAL APPRAISAL

On a separate page, please provide a general appraisal of the applicant including strengths and challenges related to both their academic and professional experience and ability. Examples would be appreciated. Your reference could be the deciding factor! Thank you for your thoughtful appraisal.

ARNET does not share personal information with any organization other than as required by law. We maintain records for the purpose of distributing educational funding, charitable receiving, and research and campaign information. All information is kept private and confidential, stored in a secure location and accessible only by authorized individuals.

Referee's Signature _____ Date _____

Please submit completed reference by **March 30, 2012** to:

Alberta Registered Nurses Educational Trust
ANNUAL SCHOLARSHIP Review

11620 168 Street, Edmonton, AB T5M 4A6 Confidential Fax: 780-481-3785
Phone: 1-800-252-9392 / 780-451-0043, Ext. 427

Additional funding supports are available through the ARNET Educational Reimbursement Awards.
Information and applications are available at www.nurses.ab.ca/arnet.