



UNIVERSITY OF  
CALGARY

**NURSING**

**BACHELOR OF NURSING  
TRACK PROGRAM**

**COURSE OUTLINE**

**FALL Session**

**Class Day/Times:**

**Dates:**

**Classroom:**

**Course Instructor(s):**

**Office Hours:**

The University of Calgary reserves the right to alter the course outline if required due to procedures implemented as a result of a pandemic situation.

## CALENDAR DESCRIPTION

## DETAILED COURSE DESCRIPTION

Welcome to Nursing

## COURSE OBJECTIVES

Students in Nursing will be provided with opportunities to:

***Minimum passing grade for this course is CREDIT (CR)***

### WITHDRAWAL DEADLINE

The last date for withdrawal from this course without penalty is

***Students will not be permitted to withdraw from clinical nursing courses in order to avoid a failing grade***

## COURSE REQUIREMENTS

In order to be successful in Nursing students will complete the following requirements:





## ACADEMIC REGULATIONS & POLICIES

### NURSING PRACTICE/CLINICAL ABSENCES

Within the Nursing Practice Standards established by CARNA (2005) it states that a nurse must ensure their 'fitness to practice'. This means that the nursing student must be able to perform essential functions of the nursing role expected for the lab or clinical practice that they have been assigned and successfully complete all aspects of the practicum in order to graduate.

To fulfill course requirements, attendance at all scheduled on-site and off-site nursing practice is required. If you are ill or experience an unforeseen circumstance, you must inform your Clinical Instructor and Course Coordinator as soon as possible. If you miss one or more lab/clinical days due to illness or unforeseen circumstance, you may be at risk for not successfully completing the course. You may be asked to withdraw from the course and complete the course requirements at a later date, or you will be required to make-up the missed hours. Your situation will be reviewed by the Course Coordinator and Associate Dean, Undergraduate Program.

Requests for absences related to nursing scholarship and service learning will be considered.

Please note that travel/social/recreational activities will not be accepted as valid reasons for absence.

Medical note may be requested for an absence due to illness or injury, or any other condition that may affect the students' ability to successfully complete the program.

The "Nursing Practice Attendance Policy" can be found at: <http://nursing.ucalgary.ca/current-students/undergraduate>

The following policies can be found at <http://nursing.ucalgary.ca/current-students/undergraduate>

- Nursing Practice Attendance Policy (Revised March 25, 2010)
- Religious Holidays
- Math Policy
- Clinical/Nursing Practice Attire for Student in the Clinical/Nursing Practice Setting
- Health Regulations Calendar Statement (ie. Immunizations)
- Medication Preparation and Administration
- Charting in Clinical/Nursing Practice Areas and Recording Orders Communicating
- Student-Patient/Client Assignments
- CPR Certification

### EMAIL

Emails are welcomed. Email is a convenient way for an instructor and student to communicate quickly and easily. Often emails related to this course will be directed through blackboard. *Note: if you are using webmail accounts such as "yahoo" "gmail" or "hotmail" you may not receive the emails sent through blackboard as often they are recognized as "junk".*

The University of Calgary Electronic Communications Policy states:

4.25 Authorized Users shall not use personal e-mail accounts to conduct official University business.

4.26 Authorized Users shall communicate with students on matters relating to the business of the University using the student's University assigned e-mail account. <http://www.ucalgary.ca/policies/files/policies/electronic%20communications%20policy.pdf> (2009)

The Faculty of Nursing requests all students to use a University of Calgary email address throughout their Nursing program. **All university business will be directed to this address.**

Remember to check your email regularly for course and program/advisory related correspondence. When sending an email please ensure that you include **your first and last name**. Emails will be answered within 48 hours on business days.

## STUDENT MISCONDUCT

Plagiarism is a serious offence which will result in the following penalty and application:

1. In cases in which the dean and/or faculty is satisfied that a student is guilty of plagiarism, cheating or other academic misconduct in circumstances which suggest a clear intention to deceive or otherwise commit an academic offence, the normal penalty will be either suspension or expulsion from the faculty.
2. In cases in which the dean and/or faculty is satisfied that an offence has been committed, but doubt is left as to the existence of a clear intention to deceive or otherwise commit an academic offence, the normal penalty will be probation.
3. In cases where a student is found guilty of more than a single offence, the normal penalty will be expulsion from the faculty, and in the most serious cases, expulsion from the University.

While it is recognized that scholarly work often involves reference to the ideas, data and conclusions of other scholars, intellectual honesty requires that such references be explicitly and clearly noted.

Plagiarism occurs not only when direct quotations are taken from a source without specific acknowledgement but also when original ideas or data from the source are not acknowledged.

For further information on Student Misconduct Policies, please refer to the official online University of Calgary Calendar, Academic Regulations, K. Student Misconduct: [www.ucalgary.ca/pubs/calendar/](http://www.ucalgary.ca/pubs/calendar/)

**Intellectual honesty is viewed most seriously at the University of Calgary and compliance with standards of intellectual honesty is an expectation.**

## ACADEMIC WRITING

The University supports the belief that throughout their University careers, students should be taught how to write well; therefore, written assignments in this course will be evaluated based on the required elements as well as quality academic writing.

For further information, please refer to the official online University of Calgary Calendar, Academic Regulations, E. Course Information, E.2 Writing Across the Curriculum: [www.ucalgary.ca/pubs/calendar/](http://www.ucalgary.ca/pubs/calendar/)

## EXAMINATION AND TESTS

For detailed information regarding Examinations and Tests, please refer to the official online University of Calgary Calendar, Academic Regulations, G. Examinations and Tests: [www.ucalgary.ca/pubs/calendar/](http://www.ucalgary.ca/pubs/calendar/)

### 1. Final examinations are scheduled by the Registrar's Office, University of Calgary.

The exam period is posted in the University of Calgary Calendar. A final exam can be scheduled anytime during this time period. Students must be available for examinations up to the last day of the examination period. [NOTE: This policy may not apply to some BNAT block courses which finish mid-semester.]

### 2. Deferred Examinations

A student who becomes ill prior to the examination and is unable to write the examination at the scheduled time will notify the course instructor. Please call the course instructor (voice mail) and leave a message stating the date and time you called, reason for missing the scheduled examination and a phone number where you can be reached so that arrangements can be made for you to write a deferred examination. You may be expected to submit a doctor's certification prior to writing the deferred examination. For further information regarding Deferral of Final Examinations Policies, please refer to the official online University of Calgary Calendar 2010-2011, Academic Regulations, G. Examinations and Tests, G.6 Deferral of Final Examinations: [www.ucalgary.ca/pubs/calendar/](http://www.ucalgary.ca/pubs/calendar/)

## REAPPRAISALS AND APPEALS

For information on reappraisals and appeals, refer to the official online University of Calgary Calendar Academic Regulations, I. Reappraisal of Grades and Academic Appeals: [www.ucalgary.ca/pubs/calendar/](http://www.ucalgary.ca/pubs/calendar/)

Please note the 15 day timeline from the receipt of a mark and a request for reappraisal and/or appeal to the Associate/Assistant Dean, Undergraduate Programs.

## ACADEMIC ACCOMODATIONS

It is the student's responsibility to request academic accommodations. If you are a student with a documented disability who may require academic accommodation, you must officially register with the Disability Resource Centre. Students who have not registered with the Disability Resource Centre are not eligible for formal academic accommodation. You are also required to discuss your needs with your instructor within the first week of the start of this course.

Further information can be obtained at: [www.ucalgary.ca/drc/](http://www.ucalgary.ca/drc/) or by calling 403-220-8237.

## EMERGENCY EVACUATION MEETING PLACE

<http://www.ucalgary.ca/emergencyplan/node/55>

## SAFEWALK

<http://www.ucalgary.ca/security/safewalk/>

## STUDENT UNION

<http://www.su.ucalgary.ca/home/contact.html>

## FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP)

## REQUIRED TEXTBOOKS/RESOURCES

The following required textbooks and reading packages are **available for purchase at the University of Calgary Bookstore**.

American Psychological Association. (2001). *Publication manual of the American Psychological Association* (6<sup>th</sup> Ed.). Washington, DC: American Psychological Association.

For help with understanding APA formatting <http://www.psywww.com/resource/apacrib.htm>