

OPERATING STANDARD

SUBJECT/TITLE:		PAGE:
Student Signature on Documentation in Practice Areas		1 of 2
Undergraduate and Graduate Programs		
RELATED OPERATING STANDARD/PROCEDURE:		DATE ESTABLISHED:
		2001
AUTHORIZATION:	DATE LAST REVIEWED:	LAST REVISED:
Practice Procedure & Guidelines Sub-Committee	September 12, 2022	May 8, 2025 (editorial changes)
Undergraduate Programs Committee	October 12, 2022	
Graduate Programs Committee	September 21, 2022	
Nursing Council	December 15, 2022	
	May 8, 2025	

Purpose: To ensure consistency in how University of Calgary Nursing students are signing off on all required documentation in practice/clinical settings.

Standard: To ensure that Nursing students follow documentation standards and guidelines which align with the College of Registered Nurses of Alberta (CRNA).

Process: All documentation must be signed using first initial, full legal surname and designation (in English).

Students will abide by the prevailing charting/documentation policies of the facility locally, provincially, nationally, or internationally.

When documenting on a health record, the following designations will be used:

BN Student:

C. Surname, SN2 UCalgary

[SN = Student Nurse, # = Year of Program i.e., Term 3 and 4 = Year 2; Term 5 and 6 = Year 3; Term 7 and 8 = Year 4]

BScN Student:

C. Surname, SN2 UCalgary

[SN = Student Nurse, # = Year of Program i.e., Term 3,4 & 5 = Year 2; Term 6,7 and 8 Year 3/4

Graduate Certificate Student:

C. Surname, RN Graduate Certificate Student UCalgary

**GC students might have a different designation e.g., RPN*

MN Student:

C. Surname, RN MN Student UCalgary

**MN students might have a different designation e.g., RPN*

PhD Student:

C. Surname, RN PhD Student Pre-Candidacy UCalgary

C. Surname, RN PhD Student Post Candidacy UCalgary

**PhD students might have a different designation e.g., RPN*

DN Student:

C. Surname, RN DN Student Pre-Candidacy UCalgary

C. Surname, RN DN Student Post Candidacy UCalgary

**DN students might have a different designation e.g., RPN*

References: College of Registered Nurses of Alberta, Use of Title Standards,
April 2019. Effective May 1, 2019
<https://nurses.ab.ca/media/buxdb2vz/use-of-title-standards-apr-2019.pdf>