

7 STEPS

TO CREATING a Micro-credential

Have an idea for a micro-credential?

Here is the process for creating a micro-credential

1 Consultation

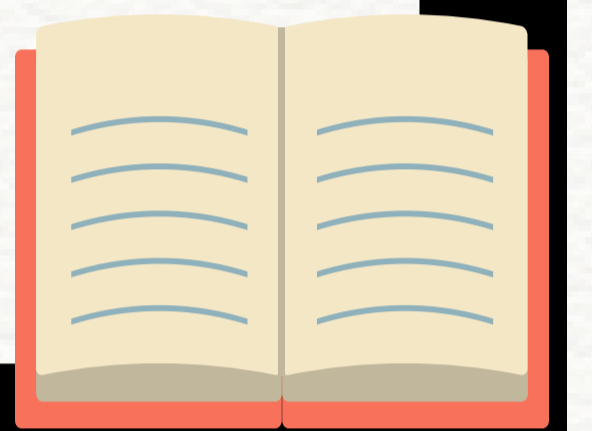
Arrange a **consultation** meeting with the assistant dean faculty development to establish a partnership approach to oversight of the micro-credential.

This promotes quality assurance and considers sustainability associated with the offering of the micro-credential over time.



2 Description

Provide a **description** of the micro-credential. Include why the micro-credential is important and the learning need that it will fulfill for participants.



3 Learning Goals

List the **learning goals** associated with the micro-credential. These should be reflected as action oriented.



4 Criteria

List the **criteria** that participants will need to fulfill to successfully complete the micro-credential and receive a digital badge.



5 Resources

List the **evidence informed resources** that support participants' learning.



6 Lesson Plan

Complete a **lesson plan** outlining the description and learning goals in addition to the **learner activities** that support participants to complete the micro-credential criteria.



7 Final Consultation

Arrange a **final consultation** meeting with the assistant dean faculty development to finalize getting the micro-credential onto the faculty website and D2L.

CONGRATULATIONS!
You have successfully created a micro-credential.

