BACKGROUND:
Include a few sentences about the background of the topic/study. Usually 2-4 sentences.

OBJECTIVE:
Say exactly what you want to achieve and/or talk about your research questions here.

WHAT YOU WOULD HAVE TO DO:
Outline the activities that the participant would have to do. Here is an example:

1. Questionnaires
   • The questionnaire takes about 10 minutes to complete.
   • Paper questionnaire packages are available on your unit [see unit manager]. You can take a questionnaire package, complete the forms, and submit with the provided envelop via the confidential drop-box.
   • Online version can be accessed here: (insert link)

2. Interviews
   • these will be conducted via telephone or in-person (whatever is most convenient) and will take approximately 30-45 minutes to complete.
   • You may participate by providing your contact information at the end of the questionnaire, or by contacting the study coordinator (details below).

It’s good to include an ethics statement as well:
Participation is voluntary and your answers will be completely confidential.

If you are interested in participating in the online questionnaires and/or the interview, or have any questions, please contact our study coordinator:

*Name
Phone: ###-###-####
E-mail: ####@ucalgary.ca