

Faculty of Nursing Graduate Supervisory Policy

Graduate education is pivotal to research and teaching in the Faculty of Nursing. All professorial faculty members are expected to supervise graduate students. It is the responsibility of the Associate Dean, Graduate Programs, Faculty of Nursing, to help new faculty members acquire supervisory experience.

Approval to supervise is given by the Dean of the Faculty of Graduate Studies. A professor in the Faculty of Nursing who wishes to supervise graduate students is required to submit an up-to-date *curriculum vitae* to the Dean of the Faculty of Nursing, who will determine whether the criteria listed below will have been met and will forward the recommendation to the Faculty of Graduate Studies. Applicants will be recommended for Unconditional supervisory status.

An appropriate case must be made to the Dean of Graduate Studies when requesting supervisory status for someone who does not have a full-time Board appointment, e.g., clinical or adjunct appointment, or emeritus status. (See the Faculty of Graduate Studies document, *Graduate Supervision by Individuals Without a Full-Time Board Appointment*.)

1. Criteria for approval to supervise: Unconditional Supervisory Status

In order to supervisor both master's and doctoral students, a faculty member must:

- hold a PhD degree or equivalent;
- demonstrate research competence through peer-reviewed publications and success in obtaining funding;
- provide an appropriate research environment for graduate students;
- normally demonstrate experience participating on doctoral examining committees.

2. Criteria for approval of supervisory capacity

Once a faculty member has been approved as a supervisor by the Dean of the Faculty of Graduate Studies, the Associate Dean, Graduate Programs, Faculty of Nursing, in conjunction with the Graduate Admissions and Academic Review Committee, is responsible for deciding the maximum number of students an individual supervisor may supervise at one time. If a question arises about the Associate Dean's decision, the supervisor should first consult the Associate Dean and then, if necessary, an appeals process will be made available. The issue is taken to the Dean, Faculty of Nursing and if not resolved at that level, will be taken to Dean of the Faculty of Graduate Studies who will make the final determination.

If a faculty member supervises students in more than one graduate program, the total number of students supervised will be considered when monitoring maximum numbers.

3. Determining Factors for Supervisory Capacity

- a) previous supervisory experience (number of students graduated, time to completion, number of transfers/withdrawals, candidacy examinations, continuing academic progress of students under supervision, etc.);
- b) experience with graduate education (co-supervision, membership on supervisory/examination committees, etc.);
- c) balance between the number of master's and doctoral students under supervision;
- d) additional academic responsibilities (clinical, education, administrative, etc.); and,
- e) ability to offer research mentorship and funding support.

(Criteria revised and approved by GPC, March 24, 2005)

(Minor revisions resulting from clarification from the Faculty of Graduate Studies requiring supervisors to hold doctorates and be in Board appointed professorial ranks, October 25, 2007.)

(Criteria revised and approved by GPC, October 5, 2010)

(Criteria revised and approved by Faculty Executive, October 28, 2010.)

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Supervision/Supervisory Policy

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